



## **ED5198 Information Sheet – Continuing Education Credits at the Graduate Level**

### **Teaching Students in Blended Classrooms**

#### **Course Description**

This course prepares educators to teach in blended classroom environments. Participants will learn effective strategies for managing and teaching students in blended environments and explore the ways blended learning can effectively support standards-based teaching and learning in all subject areas. Participants will learn techniques to foster student collaboration in an online learning community through online discussion and group projects and to assess student work. In addition, participants will learn to meet the learning needs of all students by selecting and using a variety of teaching strategies that aid in personalizing learning for students. During this course, participants will learn about and practice using tools to teach critical thinking skills, explore student academic integrity issues and the safe and legal use of online resources. Additionally, teachers will learn about and practice using instructor tools in a course management system. Course content includes online readings, web-based and multimedia activities, and facilitated online discussions.

#### **Prerequisites**

This is an introductory course for teachers of blended classrooms. It is recommended that participants be experienced teachers who are certified in or who have a high level of expertise in the subject area they will be teaching. Participants are expected to have regular access to computers and proficiency with email and current Web browsers.

#### **Course Requirements**

In addition to completing the course readings and activities, students are required to submit a final product to the course instructor via email, with the following three items:

1. Documentation of their active participation in the online course discussion;
2. A planning template for their Blended Learning Classroom using the knowledge they have gained in the course; and
3. An evaluation of their learning.

See page 4 of this document for additional details about the course requirements.

### **ED5198: Register**

#### **Course Registration Form**

Please use the registration document on page 5 of this packet, and choose among the submission options listed below. Fill in the first and third sections of the registration form, which contain required information. The second section is optional. The remaining section will be completed by ETLO staff.

#### **Register Electronically** (*Preferred Method of Registration*)

If you were able to open the Microsoft Word version (<http://www.edtechleaders.org/documents/gradcredit/ED5198.doc>) of this document, you

should be able to enter the required information directly into the registration form (see page 5 of this packet). When you have finished, please save the document, and send it as an attachment in an email to Joyce Balich at [jbalich@edc.org](mailto:jbalich@edc.org).

If you opened the PDF version (<http://www.edtechleaders.org/documents/gradcredit/ED5198.pdf>) you will need to print out the registration form and fill it out by hand (see Register by Mail or Register by Fax below).

### **Register by Mail**

Please print out a copy of the registration form, complete the information in ink, and mail to:

Joyce Balich  
Education Development Center, Inc.  
43 Foundry Avenue  
Waltham, MA 02453-8313

### **Register by Fax**

Please print out a copy of the registration form, complete the information in ink, and fax to Joyce Balich at 781-790-2721.

## **ED5198: Make Payment**

### **Amount**

The cost of credit for each course is \$575.

### **Payment by Check**

Check should be made payable to "Education Development Center, Inc.," and mailed to:

Joyce Balich  
Education Development Center, Inc.  
43 Foundry Avenue  
Waltham, MA 02453-8313

Payment is nonrefundable.

### **Payment by Credit Card**

Payment is also accepted by Visa or MasterCard. Please visit the online credit card form at <https://secure.edc.org/etlo/credit.asp> and complete the required information. This form is provided over a secure connection.

Payment is nonrefundable.

**Credit for 5 quarter or 3.3 semester hours will be awarded for the academic quarter in which the course requirements and payment are submitted. A completion report**

from Antioch University Seattle will be sent directly to you within 6–8 weeks of the end of the quarter.

**End-quarter deadlines are as follows:**

<b>Winter Quarter:</b>	March 31 <sup>st</sup>	<b>Spring Quarter:</b>	June 30 <sup>th</sup>
<b>Summer Quarter:</b>	September 30 <sup>th</sup>	<b>Autumn Quarter:</b>	December 31 <sup>st</sup>

*\*Please note that you will have one full year from the date of enrollment in the course to complete credit requirements and make payment if you wish to receive credit.*

## ED5198: Course Requirements

### Teaching Students in Blended Classrooms

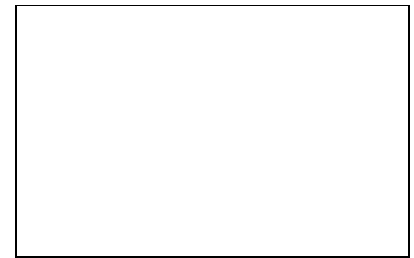
#### Detailed Course Requirements

In addition to completing the course readings and activities, participants are required to submit a final product to the course instructor via email, with the following three items described below: 1) documentation of their active participation in the online course discussion, 2) a Blended Learning Classroom Plan using the knowledge they have gained from the workshop, and 3) an evaluation of their learning.

Assignment	Objective	Submit to Instructor
<p><b>Participate Actively in Course</b> Students will complete all required course activities and readings.</p> <p>Students will visit and post in the online discussion board at least once per week of the course. Students are expected to allow a minimum of two hours per week for the online discussion.</p> <p><i>Weekly postings are due each week before the start of the next week's session; students are evaluated on the timeliness of postings in addition to content.</i></p>	<ul style="list-style-type: none"> <li>• Demonstrate an understanding of session goals and readings</li> <li>• Contribute to collaborative course environment and advance the overall group discussion</li> <li>• Display proficiency with using asynchronous discussion tools in the following areas:               <ul style="list-style-type: none"> <li>○ logging on to the discussion</li> <li>○ posting new messages</li> <li>○ responding to postings</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Copies of six message postings, annotated with information about the relevance of the postings to starting and/or expanding course discussion, and their relation to course readings and activities</li> <li>• Should include at least one example of a reply and one example of starting a new thread</li> </ul>
<p><b>Develop Classroom Plan</b> Students will submit a 3–5 page Blended Learning Classroom Plan that uses instructional strategies learned in the workshop. The plan should address:</p> <ol style="list-style-type: none"> <li>1. Student expectations for a blended learning environment, separate from a traditional classroom;</li> <li>2. Strategies to engage students in an online learning community;</li> <li>3. Plans for student online activities, discussions, and assessment;</li> <li>4. Technology skills needed and a collection of online teaching resources.</li> </ol>	<ul style="list-style-type: none"> <li>• Demonstrate an understanding of the different kinds of the differences between online learning and a traditional classroom</li> <li>• Demonstrate an understanding of online learning techniques for communicating with students, establishing expectations, designing learning experiences and ways for student collaboration, and proficiency of online course instructor tools.</li> <li>• Demonstrate how to promote student engagement in a blended course.</li> </ul>	<ul style="list-style-type: none"> <li>• 3–5 page Blended Learning Classroom Plan using one or more comprehension strategies</li> <li>• Should address the specific areas described to the left</li> </ul>
<p><b>Evaluate Learning (Self-Assessment)</b> Students will submit a 3–5 page self-assessment of their participation and learning in the course. The self-assessment will include reflective responses to the following questions:</p> <ol style="list-style-type: none"> <li>1. What were your greatest challenges and successes as a learner in this online course?</li> <li>2. Based on this experience, what strategies will you employ to help your students in a blended environment?</li> </ol>	<ul style="list-style-type: none"> <li>• Demonstrate an understanding of the key characteristics of blended learning environments and how a blended learning course and teaching methods can strengthen their traditional teaching and learning model.</li> </ul>	<ul style="list-style-type: none"> <li>• 3–5 page reflection/self-assessment on participation and learning in the online professional development course. Will include responses to the reflective questions at left.</li> </ul>

**Grading:** Pass/Fail

**ANTIOCH UNIVERSITY SEATTLE**  
**CENTER FOR COMMUNITY AND PROFESSIONAL LEARNING**



**Registration/Course Completion form**

**ED5198: Teaching Students in Blended Classrooms**

*In collaboration with Education Development Center, Inc.*

Required Information Please Print Clearly	Student Name: _____	Social Security No.: _____
	Street Address: _____	Birthday: _____
	City/State/ZIP: _____	Country: _____
	Work Telephone: (    ) _____	Home Telephone: (    ) _____
	Email: _____	Fax: (    ) _____
	District/Org.: _____	Blackboard username: _____

Optional Our files only	Professional Interests: _____
	Professional Goals: _____
	Ethnicity: <input type="checkbox"/> Black <input type="checkbox"/> Asian/Pacific Islander <input type="checkbox"/> American Indian/Alaskan Native <input type="checkbox"/> Hispanic <input type="checkbox"/> White, Non-Hispanic <input type="checkbox"/> Race/Ethnicity Unknown, Other

Gender:     Female  
 Male

Registration Please Use Ink	Course Title: <b>Teaching Students in Blended Classrooms</b> _____	Instructor: _____	Course Start Date: _____
	Date Registered _____	Date Completed _____	Course Number: <b>ED5198</b>
	(office use)	(office use)	
	Credit(s): <u>5 quarter or 3.3 semester credit units</u>	Payment Method: <input type="checkbox"/> Check #: _____	

Credit Card (MC/Visa Only)    *Please make secure payment at EDC site:*  
<https://secure.edc.org/etto/credit.asp>

Course Completion Information. This section will be completed by your instructor	Instructor's comments: _____	Credit(s) granted: _____
	Instructor's signature: _____	Date: _____